

## **EFSD Future Leaders Mentorship Programme for Clinical Diabetologists**

**Supported by an unrestricted educational grant from AstraZeneca**

### **FINAL REPORT GUIDELINES**

It is mandatory that EFSD fellowship recipients provide a scientific report on their funded project. Please submit this by e-mail attachment to the EFSD Office as soon as possible after completion of the project

Your report should contain the following information:

- Date
- Mentee
- Mentor
- Programme Title and Year
- Project Title
- Award Amount
- Project Period
- Scientific Report

This should be no more than 4 pages long, excluding figures and references. The following details should be included:

- Aims of the project
- Results obtained
- Publications/presentations to date
- Report on educational activities (e.g. PGE courses) during the fellowship
- Participation in meetings (e.g. ADA, EASD Annual Meeting), please indicate if you participated as an attendee or presenter
- Mentor's additional comments

# EFSD

## European Foundation for the Study of Diabetes

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- **Budget**
  - i. Total amount received
  - ii. **Total amount spent, with detailed breakdown by budget line vs. specific amounts awarded for salaries, supplies, travel, equipment, overheads in Euros**
  - iii. Signed Financial declaration  
The following statement should be included in the financial report.  
“The EFSD grant for this programme has been deposited with this university/institution and used for staff, consumables and other appropriate scientific costs according to university and EU approved procedures. Invoice and staff costs are stored by the university/institution”